



5500 Wabash Avenue  
Terre Haute, IN 47803-3999

### Request for Bid Form

<i>Bid Information</i>	
<i>Bid Number:</i>	
<i>RFB Name:</i>	
<i>Issue Date:</i>	
<i>Due Date &amp; Time:</i>	

<i>Rose-Hulman Contact</i>
<i>Name:</i>
<i>Title:</i>
<i>Phone:</i>
<i>E-mail:</i>

**Bid Specifications:**

**FOB:**

**Bidder Response:**

Vendor Name: \_\_\_\_\_ Email: \_\_\_\_\_  
 Address: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 City: \_\_\_\_\_ Zip + 4 \_\_\_\_\_ FIN# \_\_\_\_\_

Item #	Description	Quantity	Unit Price	Extended Price

The undersigned certifies that he/she offers to furnish materials in strict accordance with the requirements of this bid including terms and conditions attached; that the prices quoted are correct and he/she agrees that this bid may not be withdrawn for a period of 30 days from the due date noted above.

Authorized Signature (In Ink) \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

**Bid Instructions:**

- All questions regarding this bid must be submitted to the Institute Contact name above.*
- The bid is subject to the Purchase Order terms and conditions available at:  
<http://www.rose-hulman.edu/Users/groups/AdminSvcs/html/terms.htm>*
- The bid may  may not  be faxed. 812-872-6400*
- For mailed bids, submit one (1) original addressed to: Office of Administrative Services, CM 25, to the street address above, marked "Official Bid" with the RFB Name and Due Date identified on the envelope.*
- We reserve the right to accept all or part, or to decline the whole bid.*