

Team 8 Minutes for 12/16/02

- Addition to agenda: Discuss direction of project [2 minutes]
- Recap of last meeting
 - Assignment of roles
 - Discussed but not accomplished
 - Approach to project
 - Transition from macro language to scripting language
 - Possibility of having sub-teams work in different directions
 - Website
 - Complete, has upload/download access for members
 - Will contain MS Project image, memos, minutes, macros, etc
- Discussion of project roles and project plan
 - Difficult to solidify without macros
 - Testing
 - Ian
 - Implementation
 - Brett
 - Josh
 - Configuration
 - Steve
 - Requirements
 - Mike
 - Jeff
 - Ian
 - Design
 - Jeremy
 - Jeff
 - Steve
 - User Doc
 - Jeremy
- Evaluation of Current Software
 - Meet individually in subgroups to analyze code, then review findings in full group
 - Plan for another meeting, most likely after break for this
- Mark's Comments
 - Difficult to keep active communications with off-site client
 - Main goal should be to set realistic goals based on current software
 - Can study Lotus, perhaps do a feasibility study before we get macros
 - Come up with a testing plan
 - Test new output (ours) vs. confirmed data (old)
 - Perhaps write a Perl or other language macro to automate
 - Precision is of utmost importance in the hospital context