

### **Team 8 Minutes for 03/17/03**

- Members in attendance at 4:20: Josh, Jeff, Ian, Zach, Stu
- In attendance but late: Jeremy, Mike
- Brett has moved to France and hence will no longer be working with us.
- Project synopsis for new members
  - Radiation therapy at Union Hospital
  - Lotus 1-2-3 macros are broken under new system and need fixing
  - We still need to submit a disclaimer form to Union
  - Current progress: Test cases/plan, requirements document, some code inspection
  - 3<sup>rd</sup>-party repair or commercial fixes to the problem are very expensive
- Initial Goals
  - Short term
    - Analyze macros and try to determine cause of problems
    - Feasibility of new elements requested by Gary
  - Long term
    - Contingency plan?
    - Finish the product by the end of the term
  - Milestone events
    - Test documents
    - Source code
    - Documentation
- Sub-teams
  - Programming – Jeremy, Stu, Mike
  - Testing – Jeff, Ian
  - Code Inspection – Zach, Josh
- Josh will email all members the appropriate passwords and logins for the machine in the imaging lab
- Meeting adjourned at 5:00