TABLE OF CONTENTS

Introduction ...........................................................................3
Community Responsibility ............................................................4
Capacity ...................................................................................4
Classes .....................................................................................4

Vaccination Policy ..................................................................5
Getting Vaccinated on Campus ..................................................6
How to Report Your Vaccination Record .......................................6

Comprehensive Testing and Well-Being Monitoring .................7
Academic Year Surveillance Testing ............................................7
Symptom & Well-being Monitoring ..............................................8
Positive Case Reporting ..........................................................9

Personal Health Safety Practices & Protocols .........................10
Face Mask Requirements ..........................................................10
Social Distancing Guidelines ....................................................11
Personal Hygiene Practices .........................................................11
Cleaning & Disinfectant Practices ..............................................12
Isolation and Quarantine ..........................................................12

Campus Life ...........................................................................13
Residential Life .........................................................................13
Health Services & Student Counseling Center .........................14
Athletics ..................................................................................14
Clubs, Organizations & Greek Life .............................................15
Visitors to Campus ..................................................................15
INTRODUCTION

Rose Ready is our comprehensive guide to help keep the Rose-Hulman Institute of Technology campus and surrounding community safe by limiting the spread of COVID-19 and all variants. This latest version of the guide takes effect August 9, 2021 and is intended to apply to the Fall 2021 academic quarter. It includes the plans, tools and protocols needed for the successful continuation of campus activities while helping every member of the Rose-Hulman community stay safe and healthy. Our overall guiding principles for this work are simple:

• Maximize student, faculty and staff health and safety
• Maximize student learning

This guide serves as a living document which will continue to evolve, driven by the latest development of the virus on campus, in the local, regional, state and national communities, and the ever-expanding body of knowledge and science surrounding COVID-19 and its variants.

With the increase in cases and the high transmissibility of the delta variant, we must focus on remaining diligent in following these protocols. Individuals who have not been fully vaccinated are strongly encouraged to do so to minimize the continued impact of the pandemic on our campus. Through our combined efforts and diligence, we will stay Rose Ready.
COMMUNITY RESPONSIBILITY

In this era of a COVID-19 pandemic, to maintain a culture in which health, safety and student learning are maximized, we believe all community members must acknowledge and accept these common responsibilities:

- All students, faculty and staff will follow critical personal safety practices including the wearing of face coverings; enhanced personal hygiene practices including frequent hand washing and sanitizer use; adhering to safe social distancing practices; and following all general safety instructions and signage presented.
- All students, faculty and staff will keep personal belongings and all living, studying and working spaces clean.
- Any students, faculty and staff who are not fully vaccinated will participate in initial and routine surveillance testing under prescribed protocols.

The success of this plan is ultimately dependent upon the entire community’s acknowledgment and acceptance of these common responsibilities.

CAPACITY

Institute facilities, including classrooms, labs, libraries, common spaces, and administrative spaces, will operate at normal capacity.

Residence and dining halls will also operate at normal capacity.

CLASSES

For Fall 2021, we are planning for courses to be taught in the mode described in the published schedule of classes. Approximately 95% of classes are scheduled to be taught in a traditional in-person mode.

See our 2021-22 academic calendar for fall break and other important dates.
VACCINATION POLICY

The availability of safe and effective vaccines has given us another tool in the effort to stop the spread of COVID-19. All vaccines currently available in the United States have been shown to be safe and highly effective at preventing the disease. Data from clinical trials indicate immunization may also keep you from becoming seriously ill even if you do get COVID-19 or its variants. It may also protect the people around you, including those at increased risk for serious cases of the illness.

Rose-Hulman’s policy is as follows:

• **All employees and students are strongly encouraged to be fully vaccinated as soon as possible.**
  An individual is considered fully vaccinated two weeks after the second Pfizer or Moderna dose, or two weeks after the single Johnson and Johnson dose. Individuals who have received a vaccine not listed here should contact Health Services to provide that information.

• **Students who are not fully vaccinated** must:
  - Participate in Rose-Hulman’s ongoing COVID-19 surveillance testing requirements in fall 2021 (and beyond). Students will be assessed an additional $350 quarterly health services fee to cover the expenses, starting in fall 2021. Students who submit all of their regularly scheduled test results on time throughout each quarter will be eligible to receive a 50% refund of this fee at the beginning of the following quarter.
  - Please contact healthservices@rosehulman.edu for medical and religious exemptions.
    - If approved, students must still participate in the ongoing COVID-19 surveillance testing, but will not be assessed the testing fee.
  - Wear a mask in all public spaces on campus
  - Self-monitor for symptoms

• **Employees who are not fully vaccinated** must:
  - Participate in Rose-Hulman’s ongoing COVID-19 surveillance testing requirements in fall 2021 (and beyond). Employees choosing not to be vaccinated will not able to participate in the wellness program.
  - Please contact healthservices@rosehulman.edu for medical and religious exemptions.
    - If approved, employees must still participate in the ongoing COVID-19 surveillance testing, but will be able to continue participation in the wellness program.
  - Wear a mask in all public spaces on campus
  - Self-monitor for symptoms

• **Students traveling on behalf of the institute, such as varsity athletics and competition teams, are strongly encouraged to be fully vaccinated by August 1, 2021.**
  - Our policy for student athletes may change in the future if the NCAA or HCAC require them to be vaccinated to participate.
GETTING VACCINATED ON CAMPUS

Rose-Hulman’s Health Clinic is currently offering the Pfizer vaccine during their open hours. Please visit this My Rose-Hulman post for details on how to schedule your appointments for the two-dose Pfizer vaccine, and this page for answers to Frequently Asked Questions about the on-campus vaccination process.

HOW TO REPORT YOUR VACCINATION RECORD

For those receiving their vaccinations off campus, immediately after receiving your final vaccination, send your vaccination card (preferred) or vaccination records provided by your health care provider to healthservices@rose-hulman.edu. Health Services will maintain and update records for those receiving vaccinations on campus.

Two weeks after your final vaccination and your vaccine information has been received by Health Services you will be notified that you may;

a. Discontinue participation in campus surveillance testing.

b. Stop daily health monitoring; however, if symptoms arise, contact your health care provider.

c. No longer need to quarantine even if you are a close contact of someone who tested positive for COVID-19.

Additional information:

Get vaccinated as soon as you are eligible with whichever of the approved vaccines are first available to you. If you are at least 12 and live in Indiana, you now qualify to receive the vaccine. If you wish to schedule a vaccination appointment off campus, please visit the Indiana Department of Health vaccine map by clicking here to get started. If you have trouble registering in Indiana, dial 211. For immunization guidelines and locations in Illinois, click here.

Vaccinations are just one more layer of protection for you, your family, and our community. Please join us by getting immunized and help us bring the best of Rose-Hulman to the ongoing fight against COVID-19.

If you have questions or concerns about the COVID-19 vaccine, please talk with your doctor. If you have questions about the on-campus vaccination process, please contact Health Services. You can also review some commonly asked questions at these links from the CDC and Johns Hopkins.

According to the CDC, individuals who have previously tested positive for COVID-19 should still be vaccinated, as health experts do not yet know how long you are protected from possibly getting the virus again after recovering from COVID-19.

If you were treated for COVID-19 with monoclonal antibodies or convalescent plasma, the CDC recommends waiting 90 days before getting a COVID-19 vaccine. Talk to your doctor if you are unsure what treatments you received.
COMPREHENSIVE TESTING AND WELL-BEING MONITORING

The ability to detect the presence of COVID-19 through testing, coupled with tracing individuals who have been infected by COVID-19, is key to containing the spread of the virus. We will rapidly assess, sample and test any student, faculty or staff member reporting COVID-19 symptoms and those identified through clinically relevant contact tracing. Testing protocols have been established in conjunction with Centers for Disease Control and Prevention (CDC) and Indiana State Department of Health (ISDH) guidelines.

ACADEMIC YEAR SURVEILLANCE TESTING

Rose-Hulman will continue to conduct COVID-19 testing among students, faculty and staff who are on campus and have not been vaccinated or have not verified their vaccination status with Health Services. Surveillance testing frequency will be reflective of current campus and community exposure risks.
SYMPTOM & WELL-BEING MONITORING

Self-monitoring for symptoms of COVID-19 is a requirement of students, faculty and staff, who are not fully vaccinated, every day before reporting to classes or work. You must be fever free and not have more than two symptoms potentially related to COVID-19 to be eligible to report to classes or work.

Rose-Hulman will use a proprietary internal site https://prodwebxe-hv.rose-hulman.edu/hsst-cgi/tool.pl for daily symptom monitoring. A link to this site can be found on MyRose-Hulman homepage or you can bookmark this site.

The survey only needs to be completed on the days in which individuals will be on campus. You will be prompted to upload a picture of the thermometer using your device’s camera.

At this time, these symptoms include one or more of the following:

• Fever of 100.4°F (38.0°C)
• Since your last day of class or work, or last visit here, any of the following symptoms:
  o Cough or change in your cough
  o Shortness of breath or difficulty breathing
• Or have at least two of these symptoms:
  o Chills
  o Repeated shaking with chills
  o Muscle pain
  o Headache
  o Sore throat
  o Loss of taste or smell
• Those with a temperature of 100.4°F or above or two or more of any of the symptoms (not chronic), will need to closely monitor their health status and report persistent and problematic symptoms. Please do not leave your residence until you are symptom free or have discussed with a health care professional.

It is important to note the symptoms you report should be new and or acute symptoms and not explainable by any other underlying health condition or recent increase in activity (muscle aches) or untreated symptoms such as seasonal allergies.

For COVID-related questions, or to discuss your health screening, please call the COVID Hotline (812-877-8776) in the Health Services Office. If you reach a recording, please leave your name and phone number and your call will be returned.

If you think you have COVID-19, follow CDC’s guidance on “What to do if you are sick.” If you have an emergency warning sign (including trouble breathing), seek emergency medical care immediately.

• Students, faculty and staff should stay home if sick. If someone in your residence is COVID positive or under a quarantine notice, we ask that employees contact their supervisor and not come to work. Students should notify Health Services and remain in their residence until they receive further instruction.

Students, faculty, and staff need to be prepared to isolate or quarantine when necessary. More information can be found on the Isolation and Quarantine section of this document.
POSITIVE CASE REPORTING

Rose-Hulman previously shared regular positive case updates online when regular testing occurred. Now, with vaccines in place and testing only being for those not vaccinated, the online dashboard will be decommissioned. Employees who test positive or are deemed a close contact of a positive individual should contact Human Resources. Students who test positive or are deemed a close contact should contact Health Services.
PERSONAL HEALTH SAFETY PRACTICES & PROTOCOLS

By wearing face coverings, practicing social distancing and good personal hygiene, we can all be good stewards in helping to reduce the spread of COVID-19.

FACE MASK REQUIREMENTS

- Wearing a face mask is required throughout all indoor campus spaces regardless of vaccination status.
- Appropriate face coverings include purchased or homemade multi-layer cloth face masks and disposable multi-layer procedural masks. Neck gaiters are not considered an acceptable face covering and should not be worn as an infection control measure. Also, N95 masks with the exhalation valve should not be worn as an infection control measure.
- Face shields are not a replacement for face coverings.
- Employees are not expected to wear masks while working alone in their office.
- Face mask requirements will not apply to members of the Institute who live in Institute-owned or operated residential facilities, when they are in their private residential hall rooms. Face masks should be worn in all residence hall common spaces.
- If dining on campus, individuals are required to wear face masks at all times while in the dining hall except for when they are eating.
- Eating in a classroom, lab or academic study space is not permitted when others are present in the same room. Momentarily removing or displacing a mask to take a drink is permitted in these spaces as long as proper masking is resumed after each time a drink is taken.
- It is the responsibility of all employees to ensure that campus visitors follow these policies.
- Clear masks are available for any student or faculty member needing a clear mask as part of an accessibility-related need. Students should coordinate through Patty Eaton in Student Accessibility Services. Employees should coordinate through Alvin Lee in Human Resources.

Wear your mask correctly:

- Wash your hands or use hand sanitizer before putting on your mask.
- A properly worn mask should cover both your nose and mouth while fitting securely under your chin.
- Fit the mask snugly against the sides of your face, slipping the loops over your ears and tightening as necessary, or tying the strings behind your head.
- If you have to continually adjust your mask, it doesn’t fit properly, and you might need to find a different mask type or brand.

Wearing your mask correctly provides maximum protection for all on our campus.
SOCIAL DISTANCING GUIDELINES

Utilizing social and physical distancing measures is another important and required tool in minimizing the spread of the COVID-19 virus.

- Eliminate contact with others (hand-shaking, hugging).
- Avoid touching common surfaces where possible, and ensure frequent hand-washing or hand-sanitizing.
- Continue the use of virtual meetings as much as possible.

PERSONAL HYGIENE PRACTICES

Good hygiene and protective measures against illness are instrumental in containing the spread of any virus. Students, faculty, staff, and visitors have a role in reducing the risk of spreading COVID-19 by taking the same steps to protect yourself against infection from the flu and common cold, which include:

- Wear face coverings as appropriate. (See above guidance on face coverings.)
- Wash hands often with soap and water for at least 20 seconds. If water is not available, use hand sanitizer with at least 60% alcohol.
- Avoid touching your eyes, nose, or mouth with unwashed hands.
- Avoid contact with people who are sick.
- Stay home while sick and avoid close contact with others.
- Cover your mouth and nose with your elbow or a tissue when coughing or sneezing, and immediately dispose of the used tissue.
- Utilize secondary handwashing or sanitizing stations that are set up with either hand sanitizer or wipes/towelettes.
- Avoid shaking hands with others.
CLEANING & DISINFECTANT PRACTICES

- Campus community members shall proactively disinfect personal workstations in addition to shared areas or items (e.g., conference rooms, equipment, workstations) before and after use if they choose.
- Departments, where feasible, shall remove high-touch items such as magazines, common pens, candy dishes, etc.
- Advanced cleaning protocols are in place, which include cleaning throughout the day and additional disinfecting at night. We are working diligently to ensure the safest products are being utilized for our campus community.
- Only designated and trained Institute staff should perform detailed cleaning. Detail cleaning of all spaces will occur outside of business hours. High-touch or high-traffic areas including exterior entrances, restrooms, and corridors will receive attention throughout the workday.

ISOLATION AND QUARANTINE

As part of our efforts to protect the campus community, Rose-Hulman is following CDC guidance for isolation and quarantine as related to COVID-19. We will coordinate with the appropriate health department for each case, as well as our own medical director, while also ensuring our internal minimum timelines are met to minimize the spread of COVID-19 within our campus community.

In addition, we have secured a limited number of locations off-campus to house residents who need to isolate, self-isolate, or quarantine. It is highly recommended that any student that lives within 200 miles of Rose-Hulman’s campus to return to their permanent home residence in the event that they do become ill with the virus.

For more details in regard to the Quarantine/Isolation Policy please click here.
CAMPUS LIFE

The ability to safely participate in the non-academic aspects of Rose-Hulman is critical to the success and vitality of our community. While the out-of-classroom experience for our students may continue to look different, policies and procedures have been created in order to help maintain as many activities as possible.

RESIDENTIAL LIFE

Outside visitors to campus including parents, family members, and friends are permitted in the residence halls.

- **Fully Vaccinated Visitors**
  - Fully vaccinated visitors need to complete the [prescreening form](#), but will not be required to visit Public Safety for a temperature check prior to entering the residence halls.
  - All visitors are required to wear a mask while in the residence halls.

- **Non-Vaccinated Visitors**
  - In addition to completing the [prescreening form](#), non-vaccinated visitors are required to visit Public Safety for a temperature check and wear a mask while on campus and within the residence halls.

- The residential custodial steward staff will clean individual residence hall rooms such as taking out the trash, vacuuming, and providing new, clean linen. Staff will coordinate specific days and times for rooms to be cleaned with students.

- Housekeeping staff will also be making extra efforts in public areas (lobbies, hallways, bathrooms, etc.).

- Rose-Hulman students will have ID swipe access to the residence halls and will be expected to follow all visitation policies and expectations outlined in the Student Handbook.

- Overnight guests are permitted but under no circumstances is cohabitation allowed.

For questions about Residence Life, please contact Director of Residence Life [Cory Pardieck](#).
HEALTH SERVICES & STUDENT COUNSELING CENTER

- The Student Counseling Centers hours are Monday–Friday 8 a.m.–5 p.m. For appointments, please call 812-877-8537.
- Health Services summer hours (June 1–August 26) are Monday–Thursday 7:30 a.m.–1 p.m.
  - Fall hours begin August 30 and are Monday–Friday 7:30 a.m.–4 p.m. (Closed for lunch from 12–1 p.m.)

For questions about Health Services or the Student Counseling Center, please contact Associate Dean of Student Affairs Ryan Brimberry.

ATHLETICS

- The latest information about the status of Rose-Hulman athletics programs can be found at https://athletics.rose-hulman.edu/index.aspx.
- The current schedule of Rose-Hulman athletic events against outside competition is available online and automatically updates whenever a schedule change is made. The complete schedule is available here: https://athletics.rose-hulman.edu/calendar

For questions about Athletics, please contact Vice President for Student Affairs and Dean of Students Erik Hayes.
CLUBS, ORGANIZATIONS & GREEK LIFE

Greek Life, student activities, clubs, and organizations will adhere to RHIT guidelines regarding group size, masking, social distancing, etc.

For questions about fraternities, please contact Associate Dean of Student Affairs Ryan Brimberry.

For questions about sororities please contact Director of the Union and Student Activities Office Kristen Loyd.

For questions about clubs and other organizations, please contact Associate Director, Union and Student Activities Office Kristen Merchant.

VISITORS TO CAMPUS

Outside visitors to campus, including parents, family members and friends, are permitted. Beginning August 1, those on campus who are hosting outside visitors are responsible for determining their vaccination status and managing the below process.

- All outside visitors will need to complete the prescreening form.
- Fully vaccinated visitors will no longer be required to visit Public Safety for a temperature check, but are required wear a mask on campus.
- Non-vaccinated visitors are still required to visit Public Safety (6300 Wabash Ave.) for a temperature and mask check, and wear a mask on campus.

Questions or comments about the Rose Ready document? Contact communications@rose-hulman.edu.