Team 8 Minutes for 03/24/03

- Members in attendance at 4:20 pm: Josh, Jeff, Ian, Zach, Stu, Jeremy, Mike

- Macros
  - Mike had issues with getting the macros over the network but they are small enough to fit on a floppy
  - They are available (publicly) from the website because Mike didn’t have write permissions to the private directory
    - Josh is looking into permissions for the website directories and will get with Steve to fix the problems
    - Zach and Stu should attempt to log in (with Kerberos info) to the private directory and let Josh know if they have any problems.
  - Mike brought up the issue of version control
    - Josh will investigate and look at getting CVS up on his Solaris box
      - Talk to Nick Reimann for suggestions
    - Last quarter’s policy of not changing data on the NT4 partition is still in effect.
    - Until the CVS is up version control will be enforced by making modifications to the code on the machine in the imaging lab by whomever is using that computer at the time.
  - Mike, Stu, and Jeremy meet in the imaging lab Wed at 1pm to sort out the macros and write a macro tutorial for the rest of the group

- Misc.
  - Josh will make sure the contact information for the new members is up on the website
  - Also he will look at the project plan and configuration management plan for any changes
    - Josh did most of the config management last quarter so he’ll continue doing so for now. Zach said he could do it as long as he has access to the directories. Josh is already looking into that.

- Action Items
  - Josh
    - Fix website directory permissions
    - Update website contact info
    - Look at project and config management plans for changes
    - Investigate setting up a CVS
  - Stu
    - Attempt to log in to website
    - Meeting in the imaging lab Wed 1pm
  - Zach
    - Attempt to log in to website
    - Work out config management with Josh
  - Mike
    - Meeting in the imaging lab Wed 1pm
  - Jeremy
    - Meeting in the imaging lab Wed 1pm

- Meeting adjourned at 4:41pm