Team 8 Minutes for 02/03/03

- All members in attendance
- Addition to agenda: Discuss presentation and QA with Mark [2 minutes]
- Recap of Union Hospital Meeting
  - Jeff, Josh, Brett and Mike went and got a walk-through by Gary
  - Received dual-partition computer and macro documentation
- When to finished milestones?
  - Use Cases – by 02/05/03
  - Test Plan – by 02/10/03
  - Requirements – by 02/06/03
  - Project Plan – will be updated as necessary
  - Configuration Plan – will be updated as necessary
  - Feasibility Report – no reason to do
  - UI Prototype – low priority, no reason to do
  - Design Document – not until next quarter
- Discussion of Presentation and QA with Mark
  - Website under “Formal Presentation”
    - Problem being solved
    - Methods being used
    - Current progress
    - Any metrics
    - Demonstrate any working pieces
    - Lessons learned
  - Grades will be based upon
    - How well process has been followed
    - Completed artifacts only
- The computer from Union will be set up in the imaging lab
- Next meeting will be run by Brett
- Meeting adjourned at 4:15