1. Review Agenda [1 min]
   • Review and modify the agenda
2. Discuss Current State of Project [4 min]
   • Find out what software/hardware we have
3. Discuss what to do next [15 min]
   • Base discussion on item 2
   • Decide who will do what/when
4. Decide next meeting time [2 min]
   • Only if needed
5. Adjourn