

Credit Card Fraud Prevention Tips for Buyers

Commercial account holders
assume liability for lost or stolen
cards and fraudulent charges.
Don't put your department at risk!

MINIMIZE THE RISK!

- Sign your card as soon as it arrives
- Keep your card and receipts in a secure place
- Keep an eye on your card during a transaction
- Never lend your card to anyone
- Only use your card via phone if you originate the call
- If you are unsure about the merchant, call the Better Business Bureau. Use reputable vendors!
- Vendors with only a P.O. Box may not be reliable
- Be sure internet web pages use secured servers
- Credit card use via cell phone is never recommended
- JPMorgan Chase will never email you for card information
- Monitor your charges frequently during the month!
- Shred any discarded paperwork bearing your card number
- You may request a 'hold' on your card during vacation
- If you don't need a high card limit, request that it be lowered

IF YOU SUSPECT FRAUD:

- Call JP Morgan Chase (below)
- Contact Bob Watson, Administrator
- Complete Dispute Form (online)



FRAUD?

CALL JPMORGAN CHASE!

1-800-207-5359 X 4459

**ANY OF THE REPS WILL BE HAPPY
TO ASSIST YOU**

If you have questions, please feel free to
contact Bob Watson in Administrative
Services, x 8488